



Evangelical Christian Academy Internet Acceptable Use Policy

Evangelical Christian Academy believes that the Internet has much to offer students with its wide variety of resources. It is our goal to educate students about efficient, ethical, and appropriate use of those resources. Within the context of our mission statement as a school, the Internet connection will be used to meet the goals in our curriculum. Specifically, students will have the opportunity to enhance their learning through:

1. a wealth of additional resources for reference and research,
2. consulting with experts in a variety of fields,
3. learning to conduct searches, evaluate resources, and locate relevant material, and
4. interacting with up-to-date primary sources.

In order to assist students in learning to use the Internet correctly, the school will do everything it can to insure that students access the resources appropriately. This includes providing:

1. A reliable connection that is protected by filtering software. Filtering blocks sites that are objectionable for content, language, or a variety of other things that the school has defined as inappropriate, such as releasing personal information.
2. Supervision of students while they are using the Internet.
3. Training for students that clearly spells out what is appropriate and what is inappropriate. Students will be given general instruction about what is available on the Internet and how they can find what they are looking for through searches, how to save, and how to print.
4. Only students who have a signed agreement (by both students and parents) will be allowed to use the Internet independently. Expectations will be clearly spelled out, and students will be aware of what constitutes a violation.

Note: Occasionally, whole classes with their teachers will use the Internet as one of many tools in the research process. If the student does not have a signed agreement, he/she may request the information from the teacher or librarian as time permits.

It is to be understood that Internet access for students is a privilege, not a right. All users of the Internet will agree to adhere to the following Code of Ethics:

I will strive to act in all situations with honesty, integrity, and respect for the rights of others and to help others to behave in a similar fashion. I will make a conscious effort to be a good testimony to my fellow students, faculty members, and others I communicate with, on the Internet. I agree to follow Evangelical Christian Academy's rules. I will strive to apply Philippians 4:8 to my electronic communication. "Finally brothers, whatever is true, whatever is noble, whatever is right, whatever is pure, whatever is lovely, whatever is admirable – if anything is excellent or praiseworthy – think about such things."

The Internet user is held responsible for his/her actions when using the Internet and any action done under his/her login name. A student MUST be logged in under their own name to access the Internet. Unacceptable uses of the network will result in the suspension or revoking of these privileges. Some examples of unacceptable use are:

1. using the network for any illegal activity
2. using the network for accessing any pornographic or otherwise inappropriate sites
3. using the network for financial gain or initiating any financial transactions
4. degrading or disrupting the equipment or system performance. Any security problem must be reported to the administration and not shared with other users.
5. accessing or vandalizing the data of another user, or using the login of another user – with or without that user's permission
6. wastefully using finite resources, after being warned and instructed as to proper use
7. gaining unauthorized access to resources, including attempting to get around the filter installed on a computer with Internet access
8. invading the privacy of individuals including reading mail that belongs to others without their permission
9. posting personal communications without the author's consent or posting information containing information not meant to be made public
10. posting rude or inappropriate messages
11. downloading viruses or attempting to avoid virus protection programs
12. violating the spirit of the Evangelical Christian Academy's Mission Statement.
13. any type of chat or instant messaging or personal e-mail. (School projects can be sent to and from home with the supervision of the teacher.)
14. obligating ECA in any way – financial or otherwise
15. disclosing personal information to websites or people through the Internet. This includes requesting magazines, catalogs, etc.
16. inappropriate use of resources resulting in plagiarism
17. playing games, other than teacher approved educational activities
18. watching youtube.com or other similar video sites for entertainment purposes.

By signing the consent and waiver form attached, the student agrees to abide by these guidelines. The student and parent (or guardian) must sign after they have discussed these rights and responsibilities together.

The Internet user and his/her parents must understand that he/she uses the Internet at his/her own risk. Considering the provisions mentioned above, ECA cannot assume responsibility for:

1. the reliability of the content of a source received by a user. Students must evaluate and cite sources appropriately.
2. costs that the students incur if they request a product or service for a fee.
3. any consequences of disruption in service that may result in lack of resources. Though every effort will be made to insure a reliable connection, there may be times when the Internet service is down or scheduled for use by teachers, classes, or other students.
4. privacy of electronic communications. The administration reserves the right to investigate possible misuses and to monitor any communication that comes through ECA computers.

**Statement of Agreement – Signature Form
Handbook / Internet Use Policy**

*Please sign and return this page to the school by September 30, 2008
The entire handbook is on-line at ecaspain.com/academics*

Student Section

Student Handbook - I have read ECA's Parent and Student Handbook and understand it. I agree to follow the rules contained in the handbook in both the letter and spirit with which they were written.

Internet - I have read ECA's Acceptable Use Policy for the Internet. I agree to follow the rules contained in the policy.

I understand that I will be held responsible for my actions when using the Internet and any action done under my login name. I know I MUST be logged in under my name to access the Internet when a log-in is an option, and that all Internet activity will be monitored. I understand that if I violate the rules, my privileges can be terminated and I may face other disciplinary measures. I agree to use the Internet according to the code of ethics contained in the Acceptable Use Policy.

Student's Name (print) _____ Grade _____

Signature _____ Date _____

Parent Section

Student Handbook - I have read ECA's Parent and Student Handbook. I understand it and will support it.

Internet - As a parent or legal guardian of the student signing above, I have read the Internet Acceptable Use Policy and grant permission for my son or daughter to access the Internet.

I understand that the school's computing resources are designed for educational purposes. I also understand that there is unacceptable and controversial material on the Internet that might be accessed despite all the precautions. I understand that my son or daughter will be held liable for violations of this policy. I understand that the Internet user is held responsible for his/her actions when using the Internet. I understand that a student MUST be logged in under their own name to access the Internet when a log-in is an option, and that all Internet activity will be monitored. Agreement with the policy regarding use of student pictures on the web site has been noted on my application for admission. I understand that ECA will only use student's first names in newsletters and web site content to protect identities and never with a photo of that student.

It is assumed that you would like your son or daughter to have Internet access for research and other specific assignments unless otherwise indicated, in which case alternate assignments must be given.

Please sign below indicating your agreement with ECA's Parent and Student Handbook.

Parent's/Guardian's
Name (print) _____ Daytime Phone _____

Signature _____ Date _____